

HARWICH TOWN COUNCIL
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MINUTES of the Meeting of the ENVIRONMENT & COMMUNITY COMMITTEE
 held at
The Guildhall, Church Street, Harwich
 on
Wednesday 12th September 2016

Present:	Councillors Morrison, I Henderson, C Powell, F Powell, Smith and Fay
In the Chair:	Councillor Fowler
Clerk:	Mrs Michelle Townsend
Also present:	1 member of the public and no press

PUBLIC QUESTION TIME:

Cheryl Thompson asked Cllr I Henderson if he had been in contact with Essex County Council regarding the overgrown verge outside the perimeter of the Mayflower Project. Cllr Henderson confirmed that the Mayflower Project had experienced obstacles when trying to proceed with their intended planting and suggested that enquires are made through Ian Taylor, TDC.

E14/16	<u>APOLOGIES FOR ABSENCE</u> Apologies received from Councillors Ashley and J Brown
E15/16	<u>DECLARATIONS OF MEMBERS' INTERESTS</u> None
E16/16	<u>MINUTES OF THE LAST MEETING</u> RESOLVED that the minutes of the Environment & Community meeting held on 16 th June 2016 (previously circulated) be approved by the Committee and signed by the Chairman as a true record.
E17/16	<u>MATTERS ARISING FROM THE MINUTES</u> None
E18/16	<u>MATTERS ARISING FROM PREVIOUS MINUTES</u> E24/15 – Disused Train Ferry Terminal – Harwich – At the last Port Liaison meeting, Hutchinson Port UK confirmed that they were awaiting a further specialist survey. Next meeting is due to be held on 5 th October 2016.
E19/16	<u>TREE PLANTING & OUTDOOR SPACES</u> Cheryl Thompson provided an update on the following: Flood Memorial – Cheryl enquired whether Mr Morrison was still looking after this area as it was looking a little unkempt and the boat seems to have perished. The Chairman advised that the funds for planting in this area are held by Harwich Community Primary School. Ms Thompson agreed to contact the school.

	<p>Land near the Old Bank, Kings Quay Street – Two dead trees reported. The Clerk has already notified TDC and requested that they are replaced.</p> <p>Cliff Park, Dovercourt – Following the Green Flag Award given to this area, Ms Thompson wished to congratulate all that helped and has taken the opportunity to review the recommendations made by the judges. It was felt that Harwich Town Council may be able to assist with some of the recommendations and it was agreed for the report to be reviewed at the next meeting.</p> <p>Passageway under Marine Parade – TDC had previously agreed to weed kill this area however there is still a large amount of bindweed which is now growing through to neighbouring properties. The Chairman agreed to contact TDC and request action.</p> <p>Wetherspoon – They have confirmed that the rose screen will be put back in place once the car park has been installed. Ms Thompson suggested that they weed kill the unmade road.</p>
E20/16	<p><u>PUTTING GREEN WORKING PARTY</u></p> <p>Councillor C Powell confirmed that the working party had met on site to review signage and the name for the picnic area now that the work is complete. It was suggested that a brown facility sign could be erected on the lamppost located by the leisure facility. A request has been sent to ECC Members Enquiry Line to investigate the permissions, siting and costings.</p>
E21/16	<p><u>EMERGENCY GUIDELINES CARD</u></p> <p>Councillor C Powell presented the draft content for the Emergency Guidelines Card and confirmed that the working party (Cllr C Powell, Cllr Fowler, Cllr I Henderson, Cllr F Powell, Cllr J Henderson, Cllr McLeod and Cllr Smith) will be meeting on 21st September 2016 to review the draft content and investigate costs for printing.</p> <p>RESOLVED: To approve 'Stay Safe' as the branding for the Emergency Guidelines Card.</p>
E22/16	<p><u>LOCAL HIGHWAYS PANEL</u></p> <p>Councillor I Henderson provided the following update:</p> <ul style="list-style-type: none"> •Williamsburg Ave – A new Traffic Regulation Order has been agreed at the NEPP for adoption and should be in place imminently. •Blue Roundabout – Off A120 Harwich – St Nicholas Roundabout – Modelling done, safety audit being carried out. Scheme to be starting in October. •George Street – Installation of light up give way signs – now complete. •Parkeston Road – Speed survey done, existing signage to be enhanced – mobilising works. •Low Road – Request for flashing 30mph signs – another speed survey carried out but came back as acceptable. •Gateway Signs – Historic Harwich – In validation. The Tourism group has asked for the new Harwich branding to be utilised. •Brown Tourist Sign – A120 by Clacton turn off – In validation. Details given to the Tourist Group. TDC are looking at mapping. •Cycling Storage/Provisions – In validation. •Signage – Williamsburg Avenue & King Georges Avenue – Submitted and going through validation.

E23/16	<p><u>79 STOUR ROAD</u> Councillor Smith provided photographic evidence of the current condition of this site. No response has been received following HTC's letter. RESOLVED: Clerk to write to the Head of Planning and extend an invitation for an Enforcement Officer to attend a future meeting of the E&C Committee to discuss problem sites and the enforcement process.</p>
E24/16	<p><u>MATTERS RECEIVED IN THE POST OR RAISED BY MEMBERS</u></p> <ul style="list-style-type: none"> •Essex County Council – Proposal to introduce 'Disabled Badge Holders Only' restrictions – noted. •Essex County Highways – Proposal to implement a disabled parking bay – noted. •Cllr C Powell highlighted the vast amount of litter in the area at the Motorcycle Festival and not enough additional bins. The Clerk agreed to forward an e-mail to TDC. •The Chairman asked for members to consider future projects and expenditure (details to be forwarded to the Clerk or Chairman) in readiness for the next meeting where budgets for the forthcoming municipal year will be considered.
E25/16	<p><u>DATE OF NEXT MEETING</u> The next meeting of the Environment & Community Committee will be held at the Guildhall, Church Street, Harwich on Wednesday 12th October 2016 commencing at 7pm.</p>

The Chairman closed the meeting at 8.15pm

CHAIRMAN

DATE