

Balance Sheet as at 31st March 2023

31st March 2022

31st March 2023

31st March 2022		31st March 2023	
Current Assets			
0	Debtors	2,542	
1,658	VAT Control A/c	3,517	
0	Prepayments	1,655	
239,642	Current/Business Saver Account	257,579	
5,581	Mixed Payments Account	2,051	
50,000	Investment Bonds	50,000	
93	Petty Cash	137	
150	Floats	150	
297,124			317,631
297,124 Total Assets			317,631
Current Liabilities			
0	Creditors	3	
5,756	Accruals	6,332	
0	Receipts in Advance	1,225	
1,170	Allotment Key Deposits	1,340	
6,926			8,900
290,198 Total Assets Less Current Liabilities			308,731
Represented By			
166,518	General Reserves		131,185
4,000	EMR - Allotment		1,360
4,977	EMR - Building Maintenance		15,000
17,065	EMR - Election Reserve		22,100
10,744	EMR - Skatepark Festival		11,750
594	EMR - ICT		1,500
0	EMR - King's Coronation Celebr		14,971
5,115	EMR - Memorials Reserve		5,115
12,003	EMR - Hill School Maintenance		31,574
12,836	EMR - Platinum Jubilee		0
3	EMR - Winter Warmth and Welcom		778
0	EMR - CCTV		10,000
(576)	EMR - S106 grant		(576)
0	EMR - Putting Green Fire Safet		500
0	EMR - Electrical Inspections		700
5,173	EMR - Allotment Key Priority S		5,173
906	EMR - Youth projects		906

Balance Sheet as at 31st March 2023

31st March 2022

31st March 2023

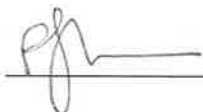
18,700	EMR - Christmas Lights	21,950
5,000	EMR - Flood Memorial Garden	0
251	EMR - National Events	1,000
280	EMR - HCP s137 grant	0
9,566	EMR - Community Projects	17,909
14,380	EMR - Boundary Wall Repairs	13,630
2,000	EMR - Apprenticeship Incentive	2,000
663	EMR - Writing on the Sea Wall	204

290,198

308,731

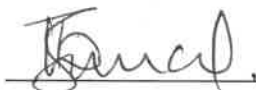
The above statement represents fairly the financial position of the authority as at 31st March 2023 and reflects its Income and Expenditure during the year.

Signed :
Chairman



Date : 6th June 2023

Signed :
Responsible
Financial
Officer



Date : 6/6/23

Bank reconciliation

This reconciliation should include all bank and building society accounts, including short term investment accounts. It must agree to headed "Year ending 31 March 20xx" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as negative figures.

Name of smaller authority: **HARWICH TOWN COUNCIL**

County area (local councils and parish meetings only): **ESSEX**

Financial year ending 31 March 2023

Prepared by (Name and Role): **Lucy Ballard (Clerk to the Council and RFO)**

Date: **19/04/2023**

	£	£
Balance per bank statements as at 31/3/23		
Business Premium Account	254,578.50	
Current Account	3,000.00	
NS&I	50,000.00	
Mixed Payments Account	2,051.14	
	-----	309,629.64
Petty cash float (if applicable)	137.33	
Leisure Float	150.00	
	-----	287.33
Less: any unpresented cheques as at 31/3/23 (enter these as negative numbers)		
item 1		
item 2		
item 3		
item 4		
[add more lines if necessary]		
item 5		
item 6		
item 7		
item 8		
	-----	-
Add: any un-banked cash as at 31/3/23		
	-----	-
	-----	-----
Net balances as at 31/3/xx (Box 8)		309,916.97

Explanation of variances – pro forma

Name of smaller authority: **HARTFORD TOWN COUNCIL**
 County area (local councils and public companies): **ESSEX**

Next, please provide full explanations, including numerical values, for the following that will be flagged in the green boxes where relevant:

- **New from 2020/21 onwards:** variances of £100,000 or more require explanation regardless of the % variation year on year.
- a breakdown of approved reserves on the next tab if the total reserves (Box 7) figure is more than twice the annual precept/rates & levies value (Box 2).

	2021/22 £	2022/23 £	Variance £	Variance %	Explanation Required?	Automatic responses trigger below based on figures input. DO NOT OVERWRITE THESE BOXES	Explanation from smaller authority (must include narrative and supporting figures)
1 Balances Brought Forward	236,557	290,198					
2 Precept or Rates and Levies	205,861	210,328	4,467	2.17%	NO		
3 Total Other Receipts	20,829	22,629	1,800	8.64%	NO		
4 Staff Costs	71,760	77,409	5,649	7.87%	NO		
5 Loan Interest/Capital Repayment	0	0	0	0.00%	NO		
6 All Other Payments	101,399	137,815	35,726	35.27%	YES		Increase in expenditure on: Schemes & Projects inc. Jubilee and Skalepark festival (£12568); Christmas lights (£8701); Grants & Contributions (£7045); Alotments Grounds Maintenance (£5700); Buildings Maintenance (£3867); External Support/Professional Costs (£2111); ICT/Website (£2430). Decrease in expenditure on: Health & Safety, Fire Safety and External Meeting Room Hire (£1680) following previous Covid safety measures having been relaxed; Training & Consultancy (£1721); Water and Business Rates (£669); General Fund (£470) as previous year saw expenditure towards a planning application (plans/drawings/consents etc.). The remaining £34 variance is made up of a combination of other minor increases and decreases.
7 Balances Carried Forward	290,198	308,731			NO	VARIANCE EXPLANATION NOT REQUIRED	
8 Total Cash and Short Term Investments	295,466	308,917					
9 Total Fixed Assets plus Other Long Term Investments and	1,373,399	1,380,223	6,823	0.50%	NO		
10 Total Borrowings	0	0	0	0.00%	NO		

Rounding errors of up to £2 are tolerable

Variances of £200 or less are tolerable

Reconciliation between Box 7 and Box 8 in Section 2 - pro forma

(applies to Accounting Statements prepared on an income and expenditure basis only)

Please complete the highlighted boxes.

Name of smaller authority:

HARWICH TOWN COUNCIL

County area (local councils and parish meetings only):

ESSEX

There should only be a difference between Box 7 and Box 8 where the Accounting Statements (Section 2 of the AGAR) have been prepared on an income and expenditure basis and there have been adjustments for debtors/prepayments and creditors/receipts in advance at the year end. Please provide details of the year end adjustments, showing how the net difference between them is equal to the difference between Boxes 7 and 8.

	£	£
Box 7: Balances carried forward		308,730.55
Deduct: Debtors (enter these as negative numbers)		
Debtors	(2,542.00)	
VAT Control A/c	(3,516.66)	
	(6,058.66)	
Deduct: Payments made in advance (prepayments) (enter these as negative numbers)		
Prepayments	(1,655.20)	
	(1,655.20)	
Total deductions		(7,713.86)
Add:		
Creditors (must not include community infrastructure levy (CIL) receipts)		
Creditors	2.68	
Accruals	6,332.25	
Allotment Key Deposits	1,340.35	
	7,675.28	
Add:		
Receipts in advance (must not include deferred grants/loans received)		
Receipts in Advance	1,225.00	
	1,225.00	
Total additions		8,900.28
Box 8: Total cash and short term investments		309,916.97



HARWICH TOWN COUNCIL

Sort Code 20-22-67
 Account No 70727482

SWIFTBIC BUKBGB22

IBAN GB92 BUKB 2022 6770 7274 82

Issued on 11 April 2023

THE CLERK OF THE COUNCIL
 THE GUILDHALL
 CHURCH STREET
 HARWICH
 CO12 3DS

Your Business Current Account

At a glance

31 Mar - 06 Apr 2023

Date	Description	Money out £	Money in £	Balance £
31 Mar	Start Balance			3,000.00
3 Apr	DD Direct Debit to Scottishpower Ref: 16011359286	22.79		2,977.21
	DD Direct Debit to TDC Rev DD Ref: 4002397X	7.39		2,969.82
	DD Direct Debit to TDC Rev DD Ref: 65221051	50.40		2,919.42
	€ Commission Charges For The Period 13 Feb /12 Mar	8.50		2,910.92
	☒ On-Line Banking Bill Payment to Tendring District Ref: 07373138	50.00		2,860.92
	☒ On-Line Banking Bill Payment to Rialtas Business S Ref: SM27257	603.22		2,257.70
	☒ On-Line Banking Bill Payment to Veolia ES UK Ltd Ref: 10172401	689.44		1,568.26
	☒ On-Line Banking Bill Payment to Harwich Harbour FE Ref: 335	1,000.00		568.26
	☒ On-Line Banking Bill Payment to Autoprint Ref: 10686	4,566.60		-3,998.34
	STO Standing Order From Dovercourt Theatre Ref:- Htc - Studio		306.25	-3,692.09
	Giro Direct Credit From We Are Music Ltd Ref: Wam Rent		127.50	-3,564.59
	☒ Internet Banking Transfer From Account 40494593 at 20-22-67 Internal Transfer		6,984.59	3,420.00

Start balance	£3,000.00
Money out	£132,931.17
▶ Commission charges	£8.50
▶ Interest paid	£0.00
Money in	£132,931.17
End balance	£3,000.00

Your deposit is eligible for protection by the Financial Services Compensation Scheme.

Continued



HARWICH TOWN COUNCIL
NUMBER TWO ACCOUNT

Sort Code 20-22-67
Account No 50338672

SWIFTBIC BUKBGB22

IBAN GB70 BUKB 2022 6750 3386 72

Issued on 11 April 2023

THE OFFICIALS
HARWICH TOWN COUNCIL
THE GUILDHALL
CHURCH STREET
HARWICH
CO12 3DS

Your Business Current Account

At a glance

Date	Description	Money out £	Money in £	Balance £
31 Mar	Start Balance			2,051.14
3 Apr	Commission Charges For The Period 13 Feb /12 Mar	8.09		2,043.05
	Business Banking Loyalty Reward For Period 13 Feb - 12 Mar		0.02	2,043.07
6 Apr	Balance carried forward			2,043.07
	Total Payments/Receipts	8.09	0.02	

31 Mar - 06 Apr 2023

Start balance	£2,051.14
Money out	£8.09
▶ Commission charges £8.09	
▶ Interest paid £0.00	
Money in	£0.02
▶ Loyalty Reward £0.02	
End balance	£2,043.07

Anything wrong? If you notice any incorrect or unusual transactions, see the next page for how to get in touch with us.

Your deposit is eligible for protection by the Financial Services Compensation Scheme.



THE CLERK OF THE COUNCIL
THE GUILDHALL
CHURCH STREET
HARWICH
CO12 3DS

Your Business Premium Account

At a glance

31 Mar - 28 Apr 2023

Date	Description	Money out £	Money in £	Balance £
31 Mar	Start Balance			254,578.50
3 Apr	to Account 70727482 at 20-22-67 Internal Transfer Internet Banking	6,984.59		247,593.91
5 Apr	to Account 70727482 at 20-22-67 Internal Transfer Internet Banking	5,411.58		242,182.33
	to Account 70727482 at 20-22-67 Internal Transfer Internet Banking	10,000.00		232,182.33
	Direct Credit From D034M00A09Y9Nsib Ref: IB DH641300		121.03	232,303.36
6 Apr	From 70727482 Automatic		109,777.00	342,080.36
19 Apr	to Account 70727482 at 20-22-67 Internal Transfer Internet Banking	4,987.45		337,092.91
20 Apr	From 70727482 Automatic		3,516.66	340,609.57
25 Apr	to Account 70727482 at 20-22-67 On-Line Banking	4,497.38		336,112.19
26 Apr	to 70727482 Automatic	2,866.14		333,246.05
28 Apr	Balance carried forward			333,246.05
	Total Payments/Receipts	34,747.14	113,414.69	

Start balance	£254,578.50
Money out	£34,747.14
Money in	£113,414.69
▶ Gross interest earned	£0.00
End balance	£333,246.05

Your deposit is eligible for protection by the Financial Services Compensation Scheme.

Anything wrong? If you notice any incorrect or unusual transactions, see the next page for how to get in touch with us.

SMALLER AUTHORITY: HARWICH TOWN COUNCIL
COUNTY AREA: ESSEX

Your Income Bonds statement



NS&I
Sunderland
SR43 2SB

nsandi.com
Helpline 08085 007 007
24 hours a day
7 days a week

Harwich Town Council
C/o Ms L E Ballard
Harwich Town Council
The Guildhall
Church Street
Harwich Essex
CO12 3DS

96861 008754 0001 E 36300

Account details

Account holder	Harwich Town Council
Account number	DH641300
Balance	£50,000.00
Interest rate	2.85% gross/2.89% AER
Statement	10 (page 1 of 3)

Period covered

12 April 2022 to 13 April 2023

Date	Details	Money in	Money out	Balance
	Balance from previous annual statement			£50,000.00
5 May 22	Interest capitalisation	£20.55		£50,020.55
5 May 22	BACS income payment		£20.55	£50,000.00
5 Jun 22	Interest capitalisation	£21.23		£50,021.23
5 Jun 22	BACS income payment		£21.23	£50,000.00
5 Jul 22	Interest capitalisation	£20.55		£50,020.55
5 Jul 22	BACS income payment		£20.55	£50,000.00
5 Aug 22	Interest capitalisation	£35.62		£50,035.62
5 Aug 22	BACS income payment		£35.62	£50,000.00
5 Sep 22	Interest capitalisation	£50.96		£50,050.96
5 Sep 22	BACS income payment		£50.96	£50,000.00
5 Oct 22	Interest capitalisation	£49.32		£50,049.32
5 Oct 22	BACS income payment		£49.32	£50,000.00
5 Nov 22	Interest capitalisation	£60.00		£50,060.00
5 Nov 22	BACS income payment		£60.00	£50,000.00
5 Dec 22	Interest capitalisation	£73.97		£50,073.97
5 Dec 22	BACS income payment		£73.97	£50,000.00
5 Jan 23	Interest capitalisation	£92.19		£50,092.19
5 Jan 23	BACS income payment		£92.19	£50,000.00
5 Feb 23	Interest capitalisation	£102.60		£50,102.60
5 Feb 23	BACS income payment		£102.60	£50,000.00
5 Mar 23	Interest capitalisation	£106.23		£50,106.23
5 Mar 23	BACS income payment		£106.23	£50,000.00
5 Apr 23	Interest capitalisation	£121.03		£50,121.03
5 Apr 23	BACS income payment		£121.03	£50,000.00
Totals		£754.25	£754.25	
	Balance carried forward			£50,000.00

If you hold any other Income Bonds, these will be shown on separate statements.

Continued on the next page



P30373720/008754/1/3

Name of Smaller Authority: **HARWICH TOWN COUNCIL**

County Area: **ESSEX**

Where the internal auditor has answered 'No'/'N/A'/'Not Covered' to any objectives on the AIAR, an explanation of these answers.

K. *If the authority certified itself as exempt from a limited assurance review in 2021/22, it met the exemption criteria and correctly declared itself exempt. (If the authority had a limited assurance review of its 2021/22 AGAR tick 'not covered'.*

Harwich Town Council had a limited assurance review of its 2021/22 AGAR and therefore the 'not covered' box was ticked.

O. (For local councils only)

Trust fund (including charitable) - The council met its responsibilities as a trustee.

Harwich Town Council is not a trustee and therefore the 'Not applicable' box was ticked.