

## HARWICH TOWN COUNCIL

The Guildhall, Church Street, Harwich, Essex CO12 3DS

Tel: 01255 507211

email: [info@harwichtowncouncil.gov.uk](mailto:info@harwichtowncouncil.gov.uk)

### MINUTES

of the

### TOWN PLANNING COMMITTEE

held at

The Guildhall, Church Street, Harwich

on

Wednesday 16<sup>th</sup> July 2025 at 6.30pm

<b>Present:</b>	Cllrs Calver, Chable, Davidson, I Henderson, McLeod, Morrison, Powell, Richardson, Wade and Smith
<b>In the Chair:</b>	Councillor Fay
<b>Clerk:</b>	Ms M Ratcliffe
<b>Also present:</b>	0 members of the public, 0 member of the press

Question Time: None

<b>P018/25</b>	<b><u>APOLOGIES FOR ABSENCE</u></b> Cllrs Armstrong, Fowler, Saunders, Todd and J Henderson
<b>P019/25</b>	<b><u>DECLARATIONS OF MEMBERS' INTERESTS</u></b> None
<b>P020/25</b>	<b><u>MINUTES OF THE LAST MEETING</u></b> <b>RESOLVED:</b> that the minutes of the Town Planning meeting held on 24 <sup>th</sup> June 2025 (previously circulated) be approved by the committee and signed by the Chairman as a true record.
<b>P021/25</b>	<b><u>MATTERS ARISING FROM THE MINUTES</u></b> None
<b>P022/25</b>	<b><u>PLANNING APPLICATIONS</u></b> The Committee considered a schedule of planning applications for weeks ending 27 <sup>th</sup> June, 4 <sup>th</sup> July and 11 <sup>th</sup> July 2025. <b>RESOLVED:</b> To submit comments in Appendix A to Tendring District Council.
<b>P023/25</b>	<b><u>DETERMINATIONS</u></b> Members <b>noted</b> determination of previously considered planning application as notified by Tendring District Council:  • <b>Refusal</b> of application <a href="#">25/00169/FUL</a> Erection of two semi-detached properties (following demolition of existing property). 157 Fronks Road.
<b>P024/25</b>	<b><u>MATTERS RECEIVED IN THE POST OR RAISED BY MEMBERS</u></b> Members <b>noted</b> receipt of the following: <ul style="list-style-type: none"><li>• Councillor Notification – <a href="#">TENOP/5508/25</a> Provision of Regulated Entertainment and Sale of Alcohol only on the premises. Russell's International Circus – <b>For Information Only</b>.</li><li>• Councillor Notification – <a href="#">TENOP/5519/25</a> Provision of Regulated Entertainment and Sale of Alcohol only on the premises. Royal Oak – <b>For Information Only</b></li></ul>

	<ul style="list-style-type: none"> <li>• Councillor Notification – <a href="#">TENOP/5524/25</a> Provision of Regulated Entertainment and Sale of Alcohol only on the premises. Royal Oak – <b>For Information Only</b></li> <li>• Councillor Notification – <a href="#">TENOP/5526/25</a> Provision of Regulated Entertainment and Sale of Alcohol on and off the premises. The Redoubt – <b>For Information Only</b></li> <li>• Councillor Notification – <a href="#">TENOP/5527/25</a> Provision of Sale of Alcohol off premises Bathside Convenience Store – <b>For Information Only</b></li> </ul>
<b>P025/25</b>	<p><b><u>DATE OF NEXT MEETING</u></b>  The next Town Planning meeting is to be held on <b>Tuesday 5<sup>th</sup> August 2025</b> at <b>The Guildhall, Church Street, Harwich</b> at <b>6.30pm</b>.</p>

The chairman closed the meeting at 6.55pm

**CHAIRMAN**

**DATE**

## APPENDIX A

HARWICH TOWN COUNCIL:

Recommendations of the Planning Committee Meeting held on 16<sup>th</sup> July 2025

<b>WEEK ENDING 27<sup>th</sup> Jun 2025</b>		
<p><a href="#">25/00771/FULHH</a> Mr Mohamed Ismail 19 Richmond Crescent Dovercourt</p> <p><b>AMENDED DESCRIPTION</b></p>	<p>Householder Planning Application - Single storey rear extension, side garage, loft conversion and side dormer windows</p>	<p><b>No objection</b></p>

<b>WEEK ENDING 4<sup>th</sup> Jul 2025</b>		
<p><a href="#">25/00976/HHPNOT</a> Mr and Mrs Mudd 14 Dove Crescent Dovercourt</p> <p><b>FOR INFORMATION ONLY</b></p>	<p>Application to Determine if Prior Approval is Required for a Proposed Larger Home Extension - Single storey rear extension measuring 4.7m in depth, 3.19m high and 2.88m at the eaves, assessed under the Town and Country Planning (General Permitted Development) (England) Order 2015 (as amended) Schedule 2, Part 1, Class A.</p>	<p><b>Noted</b></p>
<p><a href="#">25/00981/LBC</a> Mrs Susan Fawkes 39 Fronks Road Dovercourt</p>	<p>Application for Listed Building Consent - Re-opening the ground floor fireplaces and inserting sympathetic mantle shelf features and wood burners, inserting a WC in the over stair cupboard. Moving the boiler from its recent location in the right-hand bedroom to the kitchen, forming a door opening in the former window opening between the left-hand ground floor rooms. Remove the cupboard between the dining room and kitchen, widen the door opening from the kitchen to the back hall and alter the bathroom door to improve disabled access, the bathroom will be made into a wet room. Reinstate the picture rail. Repairs to the sash windows to the two- storey element. New sash box for the rear window to the righthand bedroom, new internal window linings and a lower sash. A number of other sash windows</p>	<p><b>No Objection</b></p>

	need part or full sill replacement; lower parts of the sash boxes repairs and on a number of windows the lower rail of the lower sash needs to be replaced.	
<a href="#">25/00988/FUL</a> Mr A Kesen	Planning Application - Extension of existing shop space 461 - 463 Main Road Harwich	<b>No objection - on initial planning application, although with some concerns with parking. Request for Essex County Council to share their view on this aspect.</b>

**WEEK ENDING 11<sup>th</sup> Jul 2025**

<a href="#">25/00947/FUL</a> Mr M McCreedy Goodlife Guest House First Floor 162 High Street Harwich	Planning Application - Retrospective Planning for the change of use from first floor Hotel (C1) to HMO (C4).	<b>Objection On the grounds of overcrowding for HMO, a risk of increased antisocial behaviour, inadequate domestic facilities and a loss of accommodation for tourists.</b>
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