

HARWICH TOWN COUNCIL

The Guildhall, Church Street, Harwich, Essex CO12 3DS

Tel: 01255 507211

email: info@harwichtowncouncil.gov.uk

MINUTES

of the

TOWN PLANNING COMMITTEE

held at

The Guildhall, Church Street, Harwich

on

Tuesday 23rd September 2025 at 6.33pm

Present:	Cllrs Calver, J Henderson, Morrison, Powell, Richardson, Todd and Wade
In the Chair:	Councillor Fay
Clerk:	Ms L Ballard
Also present:	0 members of the public, 0 member of the press

The committee held a minute's silence in respect of the passing of former council caretaker, Fraser Morrison.

Question Time: None

P042/25	<u>APOLOGIES FOR ABSENCE</u> Cllrs Armstrong, Chable, Davidson, Fowler, I Henderson, McLeod, Saunders and Smith.
P043/25	<u>DECLARATIONS OF MEMBERS' INTERESTS</u> None
P044/25	<u>MINUTES OF THE LAST MEETING</u> RESOLVED: that the minutes of the Town Planning meeting held on Tuesday 2nd September 2025 (previously circulated) be approved by the committee and signed by the Chairman as a true record.
P045/25	<u>MATTERS ARISING FROM THE MINUTES</u> • MIN P40/25 – Members considered an invitation to attend a Licensing hearing in relation to application 25/0045/PREMGR. The clerk mentioned that the applicant had reduced the timings from Friday-Sunday 11pm until 2am, to Friday-Saturday 11pm until 1am. RESOLVED: Not to send a representative to the hearing.
P046/25	<u>PLANNING APPLICATIONS</u> The Committee considered a schedule of planning applications for weeks ending 5 th , 12 th and 19 th September. RESOLVED: To submit comments in Appendix A to Tendring District Council.
P047/25	<u>DETERMINATIONS</u> Members noted determination of previously considered planning application as notified by Tendring District Council: None
P048/25	<u>MATTERS RECEIVED IN THE POST OR RAISED BY MEMBERS</u>

	<p>Members noted receipt of the following:</p> <ul style="list-style-type: none"> • Councillor Notification – TENOP/5573/25 Provision of Regulated Entertainment and the Sale of Alcohol on and off the Premises, Mr Nicolas May, The Alma – <i>For Information only.</i> • Councillor Notification – TENOP/5574/25 Provision of Regulated Entertainment and the Sale of Alcohol on and off the Premises, Mr Nicolas May, The Alma – <i>For Information only.</i>
P041/25	<p><u>DATE OF NEXT MEETING</u> The next Town Planning meeting is to be held on Tuesday 14th October 2025 at The Guildhall, Church Street, Harwich at 6.30pm.</p>

The chairman closed the meeting at 6.48pm

CHAIRMAN

DATE

DRAFT

APPENDIX A

HARWICH TOWN COUNCIL:

Recommendations of the Planning Committee Meeting held on 23rd September 2025

WEEK ENDING 5th September 2025		
25/00959/LBC Harwich Town Council The Guildhall 11 Church Street Harwich	Application for Listed Building Consent - Installation of a handrail from first floor to second floor.	Noted

WEEK ENDING 12th September 2025		
None		

WEEK ENDING 19th September 2025		
25/01373/FUL Mr Simon Pettifer Admiral Taverns British Flag 56 West Street Harwich	Planning Application - Retrospective application for repainting ground floor exterior of building	No Objection
25/01374/LBC Mr Simon Pettifer Admiral Taverns British Flag 56 West Street Harwich	Planning Application - Retrospective application for repainting ground floor exterior of building	No Objection
25/01377/FULHH 20 Louvain Road Harwich	Householder Planning Application - Convert integrated garage to home office space.	No Objection
25/01383/HHPNOT 25 Ramsey Road Dovercourt Harwich For information only	Application to Determine if Prior Approval is Required for a Proposed Larger Home Extension - Proposed single storey rear extension measuring 3.13 in depth, 3.598m high and 2.459m at the eaves, assessed under the Town and Country Planning (General Permitted Development) (England) Order 2015 (as amended) Schedule 2, Part 1, Class A	Noted