

## HARWICH TOWN COUNCIL

The Guildhall, Church Street, Harwich, Essex CO12 3DS

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### MINUTES

of the

### TOWN PLANNING COMMITTEE

held at

The Guildhall, Church Street, Harwich

on

Tuesday 14<sup>th</sup> October 2025 at 6.30pm

<b>Present:</b>	Cllrs Calver, Chable, Davidson, I Henderson, J Henderson, McLeod, Morrison, Powell, Richardson, Smith and Wade
<b>In the Chair:</b>	Councillor Fay
<b>Clerk:</b>	Ms L Ballard
<b>Also present:</b>	0 members of the public, 0 member of the press

Question Time: None

<b>P050/25</b>	<b><u>APOLOGIES FOR ABSENCE</u></b> Cllrs Armstrong, Fowler, Saunders and Todd.
<b>P051/25</b>	<b><u>DECLARATIONS OF MEMBERS' INTERESTS</u></b> None
<b>P052/25</b>	<b><u>MINUTES OF THE LAST MEETING</u></b> <b>RESOLVED:</b> that the minutes of the Town Planning meeting held on Tuesday 23 <sup>rd</sup> September 2025 (previously circulated) be approved by the committee and signed by the Chairman as a true record.
<b>P053/25</b>	<b><u>MATTERS ARISING FROM THE MINUTES</u></b> None
<b>P054/25</b>	<b><u>PLANNING APPLICATIONS</u></b> The Committee considered a schedule of planning applications for weeks ending 26 <sup>th</sup> September an 3 <sup>rd</sup> and 10 <sup>th</sup> October 2025. <b>RESOLVED:</b> To submit comments in Appendix A to Tendring District Council.
<b>P055/25</b>	<b><u>DETERMINATIONS</u></b> Members <b>noted</b> determination of previously considered planning application as notified by Tendring District Council: <ul style="list-style-type: none"><li>• <b>Refusal</b> of application <a href="#">25/00503/LBC</a> Application for Listed Building Consent - Retention of changes to property including pitched roof replaced by flat roof, ensuite second floor, and relocation of kitchen from first floor to ground floor. 67 Church Street Harwich.</li><li>• <b>Refusal</b> of application <a href="#">25/01287/WTPO</a> Works related to Tree Preservation Order (94/00038/TPO) - T1 Sycamore - Remove to ground level. 28A Cliff Road Dovercourt.</li></ul>
<b>P056/25</b>	<b><u>PLANNING APPEAL</u></b> Members considered an appeal in relation to planning application <a href="#">25/00205/FUL</a> and whether to make comments, or modify/withdraw previous representation by the

	<p>deadline of 22<sup>nd</sup> October 2025. The clerk confirmed the original committee stance was a neutral one with comments regarding the amenity space requirements.          JW – Comments to stand.  <b>RESOLVED:</b> Not to withdraw or modify previous comments.</p>
P057/25	<p><b><u>MATTERS RECEIVED IN THE POST OR RAISED BY MEMBERS</u></b></p> <p>Members <b>noted</b> receipt of the following:</p> <ul style="list-style-type: none"> <li>• <b>Councillor Notification</b> – <a href="#">TENOP/5580/25</a> Temporary Event Notice for the sale of alcohol only on the premises. The Redoubt. <b><i>For Information Only.</i></b></li> <li>• <b>Councillor Notification</b> – <a href="#">TENOP/5581/25</a> Temporary Event Notice for late night refreshments and the sale of alcohol on and off the premises. The Bottle Kiln. <b><i>For Information Only.</i></b></li> <li>• <b>Councillor Notification</b> – <a href="#">TENOP/5582/25</a> Temporary Event Notice for late night refreshments and the sale of alcohol on and off the premises. The Bottle Kiln. <b><i>For Information Only.</i></b></li> </ul>
P058/25	<p><b><u>DATE OF NEXT MEETING</u></b></p> <p>The next Town Planning meeting is to be held on <b>Tuesday 4<sup>th</sup> November 2025</b> at <b>The Guildhall, Church Street, Harwich</b> at <b>6.30pm.</b></p>

The chairman closed the meeting at 6.36pm

CHAIRMAN

DATE

## APPENDIX A

HARWICH TOWN COUNCIL:

Recommendations of the Planning Committee Meeting held on 23<sup>rd</sup> September 2025

<b>WEEK ENDING 26<sup>th</sup> September 2025</b>		
<b>None</b>		

<b>WEEK ENDING 3<sup>rd</sup> October 2025</b>		
<a href="#">25/01231/FULHH</a> Ms Susan Fawkes 39 Fronks Road Harwich	Householder Planning Application - Alteration to rear window to form french doors and associated steps. New doors and windows in 20th century extension. Alteration to soil and rain water drainage. Construction of garden shed. Re-locate boiler from 1st floor to kitchen.	<b>No Objection</b>
<a href="#">25/01232/LBC</a> Ms Susan Fawkes 39 Fronks Road Harwich	Application for Listed Building Consent - Alteration to rear window to form french doors and associated steps. New doors and windows in 20th century extension. Alteration to soil and rain water drainage. Construction of garden shed. Re-locate boiler from 1st floor to kitchen.	<b>No Objection</b>

<b>WEEK ENDING 10<sup>th</sup> October 2025</b>		
<b>None</b>		