

## HARWICH TOWN COUNCIL

The Guildhall, Church Street, Harwich, Essex CO12 3DS

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### MINUTES

of the

### TOWN PLANNING COMMITTEE

held at

The Guildhall, Church Street, Harwich

on

Tuesday 23<sup>rd</sup> September 2025 at 6.33pm

<b>Present:</b>	Cllrs Calver, J Henderson, Morrison, Powell, Richardson, Todd and Wade
<b>In the Chair:</b>	Councillor Fay
<b>Clerk:</b>	Ms L Ballard
<b>Also present:</b>	0 members of the public, 0 member of the press

The committee held a minute's silence in respect of the passing of former council caretaker, Fraser Morrison.

**Question Time:** None

<b>P042/25</b>	<b><u>APOLOGIES FOR ABSENCE</u></b> Cllrs Armstrong, Chable, Davidson, Fowler, I Henderson, McLeod, Saunders and Smith.
<b>P043/25</b>	<b><u>DECLARATIONS OF MEMBERS' INTERESTS</u></b> None
<b>P044/25</b>	<b><u>MINUTES OF THE LAST MEETING</u></b> <b>RESOLVED:</b> that the minutes of the Town Planning meeting held on Tuesday 2nd September 2025 (previously circulated) be approved by the committee and signed by the Chairman as a true record.
<b>P045/25</b>	<b><u>MATTERS ARISING FROM THE MINUTES</u></b> • <b>MIN P40/25</b> – Members considered an invitation to attend a Licensing hearing in relation to application 25/0045/PREMGR. The clerk mentioned that the applicant had reduced the timings from Friday-Sunday 11pm until 2am, to Friday-Saturday 11pm until 1am. <b>RESOLVED:</b> Not to send a representative to the hearing.
<b>P046/25</b>	<b><u>PLANNING APPLICATIONS</u></b> The Committee considered a schedule of planning applications for weeks ending 5 <sup>th</sup> , 12 <sup>th</sup> and 19 <sup>th</sup> September. <b>RESOLVED:</b> To submit comments in Appendix A to Tendring District Council.
<b>P047/25</b>	<b><u>DETERMINATIONS</u></b> Members <b>noted</b> determination of previously considered planning application as notified by Tendring District Council:  <b>None</b>
<b>P048/25</b>	<b><u>MATTERS RECEIVED IN THE POST OR RAISED BY MEMBERS</u></b>

	<p>Members <b>noted</b> receipt of the following:</p> <ul style="list-style-type: none"> <li>• Councillor Notification – <a href="#">TENOP/5573/25</a> Provision of Regulated Entertainment and the Sale of Alcohol on and off the Premises, Mr Nicolas May, The Alma – <b><i>For Information only.</i></b></li> <li>• Councillor Notification – <a href="#">TENOP/5574/25</a> Provision of Regulated Entertainment and the Sale of Alcohol on and off the Premises, Mr Nicolas May, The Alma – <b><i>For Information only.</i></b></li> </ul>
<b>P049/25</b>	<p><b><u>DATE OF NEXT MEETING</u></b>  The next Town Planning meeting is to be held on <b>Tuesday 14<sup>th</sup> October 2025</b> at <b>The Guildhall, Church Street, Harwich at 6.30pm.</b></p>

The chairman closed the meeting at 6.48pm

**CHAIRMAN**

**DATE**

## APPENDIX A

HARWICH TOWN COUNCIL:

Recommendations of the Planning Committee Meeting held on 23<sup>rd</sup> September 2025

<b>WEEK ENDING 5<sup>th</sup> September 2025</b>		
<a href="#">25/00959/LBC</a> Harwich Town Council The Guildhall 11 Church Street Harwich	Application for Listed Building Consent - Installation of a handrail from first floor to second floor.	<b>Noted</b>

<b>WEEK ENDING 12<sup>th</sup> September 2025</b>		
<b>None</b>		

<b>WEEK ENDING 19<sup>th</sup> September 2025</b>		
<a href="#">25/01373/FUL</a> Mr Simon Pettifer Admiral Taverns British Flag 56 West Street Harwich	Planning Application - Retrospective application for repainting ground floor exterior of building	<b>No Objection</b>
<a href="#">25/01374/LBC</a> Mr Simon Pettifer Admiral Taverns British Flag 56 West Street Harwich	Planning Application - Retrospective application for repainting ground floor exterior of building	<b>No Objection</b>
<a href="#">25/01377/FULHH</a> 20 Louvain Road Harwich	Householder Planning Application - Convert integrated garage to home office space.	<b>No Objection</b>
<a href="#">25/01383/HHPNOT</a> 25 Ramsey Road Dovercourt Harwich <b>For information only</b>	Application to Determine if Prior Approval is Required for a Proposed Larger Home Extension - Proposed single storey rear extension measuring 3.13 in depth, 3.598m high and 2.459m at the eaves, assessed under the Town and Country Planning (General Permitted Development) (England) Order 2015 (as amended) Schedule 2, Part 1, Class A	<b>Noted</b>