

Planning Committee Minutes

of the meeting
held at
The Guildhall, Church Street, Harwich
on
Tuesday 9th June 2026 at 6.30pm

Present:

Cllrs Calver, Chable, Davidson, Fay, I Henderson, J Henderson, McLeod, Morrison, Powell, Richardson, Smith and Wade

In the Chair: Councillor Todd

Clerk: Ms L Ballard (Clerk)

Also Present: Admin. Assistant, Yazmin Hornsby-Fry

Question Time:

None

P001/26 Apologies for Absence

Cllrs Armstrong, Fowler and Saunders

P002/26 Declarations of Members' Interests

None

P003/26 Election of Vice-Chair

Members **Resolved:** To elect Cllr Chable as Vice-Chair of the Planning committee for the 2026/2027 municipal year.

P004/26 Minutes of the Last Meeting

Resolved: That the minutes of the Town Planning Meeting held on Tuesday 27th April 2026 (previously circulated) be approved by the committee and signed by the Chairman as a true record.

P005/26 Matters Arising from the Minutes

None

P006/26 Planning Applications

The Committee considered a schedule of Planning Applications for weeks ending 1st, 8th, 15th, 22nd, 29th May and 5th June 2026.

P007/26 Determinations

Members **noted** applications as determined by the Planning Authority.

- Refusal of application [26/00396/FULHH](#) Construction of replacement double garage with accessible storage above – 10 Marine Parade.

- Refusal of application [26/00420/FUL](#) Change of use from a dwellinghouse to a home for CQC residential service – 35 Pelham Close

P008/26 Appeals

- Members **noted** an appeal in relation to Planning Application [26/00239/FUL](#) for Insertion of external staircase and terrace – 202A High Street and **Resolved:** To/not to make comments or modify/withdraw previous representation by 10th June.
- Members **noted** an appeal decision in relation to Planning Application [26/00050/FULHH](#) for a single and two-storey rear extension, loft conversion including a rear-facing dormer – 3 Harcourt Avenue. The appeal was dismissed.

P008/26 Matters Received in the Post or Raised by Members

Members **noted** the following:

- Councillor Notification – Temporary Event Notice [TENOP/5774/26](#) Late night refreshment and sale of alcohol on and off the premises – The Bottle Kiln.
- Councillor Notification – Temporary Event Notice [TENOP/5793/26](#) Provision of Regulated Entertainment and Sale of Alcohol on the premises.

P009/26 Date of Next Meeting

The next meeting of the Town Planning Committee is to be held on Tuesday 23rd June 2026 at 6.30pm at The Guildhall, Church Street, Harwich.

The meeting was closed at 7.20pm.

Chairman

Date

Appendix A

Harwich Town Council:
Recommendations of the Planning Committee Meeting held on 9th June 2026

Week Ending 8th May 2026

[26/00691/FULHH](#)

Householder Planning Application - Single storey rear extension and detached games room and outdoor kitchen to rear.

87 Fronks Road Dovercourt.

Outcome: No Objection

Week Ending 15th May 2026

[26/00733/TELLIC](#)

For Information Only – Intention to install fixed line broadband apparatus.

Hillcrest Court, Harwich

Outcome: Noted

Week Ending 22nd May 2026

[26/00491/FUL](#)

Replacement front windows and door.

The New Bell Inn Outpart Eastward, Harwich

Outcome: No Objection

[26/00726/FUL](#)

Change of use of existing building to a children's day nursery falling within use Class E(f)

610 Main Road, Harwich

Outcome: No Objection

Week Ending 29th May 2026

None received

Week Ending 5th June 2026

[26/00755/FUL](#)

Mr Mike McCready

Proposed change of use from Hotel to HMO use.

Goodlife Guest House. 162 High Street

Outcome: To object to the proposals with comments including a discrepancy in the number of bedrooms between the planning application and the associated drawings; a request for the planning authority to check the bedrooms, dining and communal areas meet the minimum requirements in terms of size; a request for the planning authority to confirm this proposal, with its proximity to Orwell Terrace and East Street, wouldn't exceed the maximum number of HMOs permitted within a set area; concern that the designated refuse area is too close to the boundary with the adjacent property in Waddesdon Road and with this being managed by a private contractor,

collection day may not coincide with the regular council collections and may cause further congestion in what is a one-way street; insufficient parking spaces (16) for a proposal which includes 18 bedrooms; concerns of road safety with the amenity area being sited across the other side of the main road in the corner of the car park, leading to a potential unsafe environment and to ask if there is a minimum requirement in terms of the size this needs to be; evidence on the financial viability of the premises to remain as a hotel is insufficient since it's well known that there is not enough capacity to meet the demand for leisure guests and concern over the lack of ventilation on the lower level floor.

[26/00388/FUL](#)

Mr Richardson - Cliff Trading Company Ltd

Amended information - Erection of proposed cafe, storage, padel court, new landscaping and associated works (following demolition of existing cafe building)

Outcome: No Objection but to request that the demolition of the existing building does not commence until after the 2026 summer season and to ask if the current lease includes minimum opening requirements and if it does, then request that this is enforced.