

HARWICH TOWN COUNCIL
Guildhall, Church Street, Harwich, Essex, CO12 3DS
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Clerk: Ms Lucy Ballard

Planning Committee Minutes
of the meeting
held at
The Guildhall, Church Street, Harwich
on
Monday 27th April 2026 at 6.41pm

Present:

Cllrs Calver, Chable, Davidson, I Henderson, J Henderson, McLeod, Morrison, Powell, Richardson, Smith and Todd

In the Chair: Councillor Fay

Clerk: Ms L Ballard (Clerk)

Also Present: Yazmin Hornsby-Fry (Apprentice Admin. Assistant)

Question Time:

None

P124/25 Apologies for Absence

Cllrs Fowler, Saunders and Wade
Absent – Cllr Armstrong

P125/25 Declarations of Members' Interests

None

P126/25 Minutes of the Last Meeting

Resolved: That the minutes of the Town Planning Meeting held on Tuesday 7th April 2026 (previously circulated) be approved by the committee and signed by the Chairman as a true record.

P127/25 Matters Arising from the Minutes

None

P128/25 Planning Applications

The Committee considered a schedule of Planning Applications for weeks ending 10th, 17th and 24th of April 2026.

P129/25 Determinations

Members **noted** applications as determined by the Planning Authority.

- **Refusal** of [planning application 26/00239/FUL](#) - Insertion of external staircase and terrace area to serve second floor flat, 202A High Street, Harwich

- **Approval** of [planning application 26/00083/DWLNOT](#) - Prior Approval Application under Part 20, Class AB of the Town and Country Planning (General Permitted) (England) Order 2015 (as amended) for construction of additional second storey on top of existing building to contain two new flats of the following dwelling mix: 2x1bed/2persons, with associated three parking car spaces, cycle store and refuse stores. Somerfield Supermarket, 270 High Street.

P130/25 Matters Received in the Post or Raised by Members

- Councillor Notification – [Temporary Event Notice TENOP/5693/26](#). Provision of regulated entertainment and sale of alcohol on and off the premises. The Trafalgar, Main Road. **For Information Only.**
- Councillor Notification – Temporary Event Notice [TENOP/5712/26](#). Provision of regulated entertainment and sale of alcohol only on the premises. The Royal Oak, Main Road. **For Information Only.**

P131/25 Date of Next Meeting

The next meeting of the Town Planning Committee is to be held on Tuesday 9th June 2026 at 6.30pm at The Guildhall, Church Street, Harwich.

The meeting was closed at 6.47pm.

Chairman

Date

DRAFT

Appendix A

Harwich Town Council:

Recommendations of the Planning Committee Meeting held on 27th April 2026

Week Ending 10th April 2026

[Application 26/00533/FULHH](#)

Mr Graham Brown

Householder Planning Application. Proposed roof lights and rear window at first floor level. 32 Hall Lane Dovercourt.

Outcome: No Objection

[Application 26/00545/COUNOT](#)

Mr & Mrs J Williams

Prior Approval Application under Part 3, Class MA of the Town and Country Planning (General Permitted Development) (England) Order 2015 (as amended) for proposed change of use from Children's Day Care centre to a single dwelling house (C3) with no structural or external aesthetic alterations. Day Nursery at 93 Fronks Road Dovercourt. **For Information Only. NOTED**

Week Ending 17th April 2026

[Application 26/00527/VOC](#)

Mr & Mrs Connor Smith

Application under Section 73 of the Town and Country Planning Act for Variation of Condition 2 (Approved Plans and Drawings) of application 25/01523/FULHH to enable changes to approved roof and window.

198 Fronks Road Dovercourt.

Outcome: No Objection

[Application 26/00596/FULHH](#)

Miss Diane Davis.

Householder Planning Application - Access ramp to front entrance. 1 Howard Avenue, Dovercourt.

Outcome: No Objection

Week Ending 24th April 2026

[26/00605/FULHH](#)

Mr Paul Whiston, Your Design Planning Services

Householder Planning Application - Single story rear extension. 10 Bay Road, Dovercourt.

Outcome: No Objection